

# **Functions, duties and powers of the Committee for Ethnic Minority Affairs**

On November 1, 2021, the Committee for Ethnic Minority Affairs issued Circular No. 01/2021/TT-UBND guiding the functions, tasks and powers of the specialized agency in charge of ethnic affairs under the People's Committee of Vietnam. province, district level. Below are the functions, tasks and powers of the Committee for Ethnic Minority Affairs:

## **I. Location and function**

The Committee for Ethnic Minority Affairs is a specialized department-level agency under the People's Committee of the province, performing the function of advising and assisting the Provincial People's Committee in the state management of ethnic affairs and performing the tasks and powers. according to the decentralization and authorization of the People's Committee of the province, the President of the People's Committee of the province.

The Committee for Ethnic Minority Affairs has legal status, seal and account as prescribed by law; subject to the direction, management and administration of the People's Committee of the province; and at the same time submit to the direction, inspection and professional guidance of the Committee for Ethnic Minorities.

## **II. Duties and powers**

### ***Submit to the People's Committee of the province***

1. To issue decisions falling under the authority of the People's Committee of the province:

Planning, plans, schemes, projects and programs and measures to organize the performance of tasks in the field of ethnic affairs in the province;

Decentralization and delegation of state management tasks in the field of ethnic affairs for

Provincial Committee for Ethnic Minority Affairs and District People's Committee;

To prescribe the specific functions, tasks, powers and organizational structure of the Committee for Ethnic Minorities;

Carry out socialization of public non-business service provision activities in the field of ethnic affairs and according to the decentralization of superior state agencies.

2. To promulgate documents directing and guiding the field of ethnic affairs for local agencies, organizations and units in accordance with the Party's regulations, laws and the direction of superior state agencies. .

***Submit to the Chairman of the Provincial People's Committee:***

1. To issue decisions specifying functions, tasks, powers and organizational structure of public non-business units under the Committee for Ethnic Minorities.

2. To promulgate decisions and other documents under the promulgating competence of the Chairman of the Provincial People's Committee on the field of state management of the Committee for Ethnic Minorities.

3. Organize the implementation of legal documents, plans, programs, schemes and projects on ethnic affairs that have been decided and approved by competent authorities; information, propaganda and education of the law within the scope of the assignment of the State.

4. Organize the implementation of policies, programs, schemes and projects chaired, managed and directed by the Committee for Ethnic Minorities; policies, schemes and work assigned by the Provincial People's Committee; monitor, synthesize, review, summarize and evaluate the implementation of programs, projects and policies on ethnic minorities in the locality; advise and propose guidelines and measures to solve the work of hunger eradication, poverty reduction, sedentary farming and settlement for ethnic minorities and other work related to ethnic minority policies and ethnic minorities. ethnic minorities in the province.

5. Advise and organize reception, visit and settlement of aspirations of ethnic minorities according to regimes, policies and regulations of law; periodically advise the organization of congresses of representatives of ethnic minorities at all levels of the province; commend and propose to competent authorities to reward typical outstanding collectives and individuals: in ethnic work, implementation of ethnic policies; in production labor, hunger eradication and poverty alleviation; preserve and promote national cultural identity; maintaining security and order, contributing to socio-economic development in the province.

6. To assume the prime responsibility for, and coordinate with relevant departments and branches in, advising and assisting the provincial People's Committees in identifying communes and villages in ethnic minority areas according to their development level; Ethnic groups still face many difficulties and special difficulties; decide to recognize, supplement or remove from the list of reputable people among ethnic minorities in accordance with the order

and procedures in accordance with current regulations and organize the implementation of policies towards reputable people.

7. Provide professional and professional guidance on ethnic affairs for district-level Ethnic Minority Offices and civil servants assigned to do ethnic work in districts that have not yet met the conditions for setting up Ethnic Affairs Offices and civil servants to assist the Committee for Ethnic Minority Affairs. People's Committees of communes, wards and townships (collectively referred to as commune levels) perform the state management of ethnic affairs.

8. To carry out international cooperation in ethnic affairs and assigned fields according to the provisions of law and as assigned or authorized by the People's Committee of the province, the President of the People's Committee of the province.

9. Organizing research and application of scientific and technological advances; building an information and archiving system in service of state management and assigned expertise.

10. Carry out the inspection, inspection, reception of citizens to settle complaints and denunciations about the fields of work under the state management of the Committee for Ethnic Minorities; handle according to their competence or advise competent authorities to handle violations in their assigned work areas in accordance with law.

11. Receive citizens' petitions related to ethnicity, ethnic composition, names, customs and practices of ethnic minorities, consider settlement or transfer to competent agencies for settlement according to regulations provisions of the law.

12. Participating in and coordinating with relevant Departments, Departments and sectors in appraising projects and schemes developed by Departments, departments, branches and construction agencies and organizations related to the field of housing management on ethnic minority affairs and ethnic minorities in the province.

13. Coordinate with the Department of Home Affairs and relevant units in planning, training, fostering, arranging and rationally using the contingent of ethnic minority civil servants and public employees working at agencies. professionals of the People's Committees of provinces and districts and civil servants who are ethnic minorities working at the People's Committees of communes, ensuring a reasonable proportion of ethnic minorities in the area; formulate and organize the implementation of a project on prioritizing recruitment of ethnic minority cadres who have graduated from universities and colleges to work at local state agencies.

14. Coordinate with the Department of Education and Training and relevant units in recruiting ethnic minority students in the province to universities, colleges, professional secondary schools, boarding ethnic minority schools. according to the law; advise the People's Committee of the province to organize praising and commending teachers; Typical and excellent students and students are ethnic minorities in the province.

15. To prescribe the functions, tasks and powers of the units under the Committee for Ethnic Minorities (except for the functions, tasks and powers of the units specified at Point a, Clause 1 of this Article); working relationship and responsibilities of the head of the unit under the Committee for Ethnic Minority Affairs as prescribed by law.

16. Managing the organizational apparatus, employment positions, payrolls of civil servants, structure of ranks of civil servants; employment positions, structure of public employees according to professional titles and the number of people working in agencies and units under the Committee for Ethnic Minorities; implement the recruitment, use, management, training, fostering and other regimes and policies for civil servants, public employees and employees under the management of the Committee for Ethnic Minority Affairs in accordance with regulations and according to regulations. assignment or authorization of the People's Committee of the province.

17. Perform statistical work, information work, and report periodically and irregularly on the performance of assigned tasks in accordance with regulations of the Provincial People's Committee and the Committee for Ethnic Minority Affairs.

18. Manage and take responsibility for finance and assigned assets in accordance with law and as assigned, decentralized or authorized by the People's Committee of the province.

19. To perform other tasks and exercise other powers assigned by the provincial-level People's Committee and as prescribed by law.